

**Recruitment to the post of Legal Officer of the Ministry of Skills Development and Vocational Training – Grade III**

Applications are invited from the citizens of Sri Lanka who have completed the following qualifications for a 01 vacancy of the post of Legal Officer to the Ministry of Skills Development and Vocational Training.

02. Recruitment:

2.1 Educational / Professional Qualifications

Obtained a degree on Law from a recognized University of the University Grant Commission or given the oath as an Attorney – at – Law in Supreme Court.

2.2 Experience:

Active experience not less than 03 years after given the oath in the Supreme Court.

2.3 Physical Qualifications:

Each candidate should be eligible to serve in any area of the country and should be in sufficient physical and mental fitness to perform the duties of the post.

2.4 Other Qualifications:

- i. Should be a citizen of Sri Lanka
- ii Should have an excellent character
- iii. Should complete the qualifications mentioned in the 2.2 and 2.3 required to recruit for the post, to the date mentioned the Notice / Gazette to invite applications.

03. Age:

- i. Minimum age should not less than 21 years
- ii. Maximum age should not more than 45 years

04. Salary Scale:

- i. Salary Code: SL I-2016
- ii Rs.47,615 – 10 x 1335 – 8 x 1630 – 17 x 2170 – 110,895 /-

(The initial salary of Rs. 47,615/- of this salary scale will be effective since 2020 as per the second sub - schedule. The initial salary for the year 2018, is Rs. 37,743/-. This salary will be paid as per the Public Administration Circular No 3 /2016)

05. Conditions of the service:

- i. This post is permanent. You should under policy decision taken by the government in future in respect of the Pension Scheme possessed by you.
- ii. Should contribute to the Widows and Orphans Pension Scheme.

- iii. Selected candidate should be subject for a 3 years probationary period.
- iv. Selected candidate should be subject to the transfers. Appointment shall be done to serve in any area of the Island.

06. Recruitment Procedure:

Recruitment will be done for the number of vacancy, as per the sequence of the competencies obtained in the structured interview, among the persons those who completed the above qualifications under Open Recruitment Procedure.

07. Authority who conduct the structured interview:

The structured interview will be conducted by an Interview Board approved from the Public service Commission.

<b>Areas the marks will be given by examination</b>	<b>Maximum marks</b>
Additional educational qualifications	20
Additional professional qualifications	15
Additional Experience (In addition to the 03 year minimum experience required for an Attorney - at – Law under professional qualifications)	30 ( 5 marks for each year)
English Language proficiency	15
Knowledge on Information Technology	15
Skills in the interview	05
Total	100

Duly filled applications as per the specific form mentioned here should be sent through the registered post before **20.12.2018** to the address of **Secretary, Ministry of Skills Development and Vocational Training, “Nipunatha Piyasa”, 354 /2, Elvitigala Mawatha, Colombo 05.** Mention “Application for the Post of Legal Officer” in the left hand corner of the envelope which enclosed the application.

**Sunil Hettiarachchi**

Secretary

Ministry of Skills Development and Vocational Training

**Recruitment for the post of Legal Officer of the Ministry of Skills Development and Vocational Training**

**Specific Form**

01. Full name: (In Sinhala) .....  
(In English) .....
02. Name with initials: (In Sinhala) .....  
(In English) .....
03. Date of Birth: date ..... Month: ..... Year: .....  
Age (As at 20.12.2018): .....
04. Sex: .....
05. Civil Status: .....
06. Telephone No: .....
07. E-mail Address: .....
08. National Identity Card No: .....
09. Permanent Address: .....  
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10. Educational Qualifications: .....  
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11. Professional Qualifications: .....  
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12. Other Qualifications: .....  
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I do hereby certify that the above mentioned details are true and correct.

Date: .....

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Signature of the Applicant